



To sign up for a Duplicate or Courtesy Statement for your MeterNet account, we must have the following information on file: (Please note it will start with the next issued statement.)

Duplicate Statement Fee: **\$2.00 Per Billing Cycle** (charged as a line-item on each statement)

One-Time Tenant Activation Fee: **\$12.00 per new tenant**

Property Owner Name: _____

Owner Mailing Address: _____

Owner Phone Number: _____

Tenant Name(s): _____

Tenant Phone Number: _____

Tenant Email Address: _____

Service Address: _____

Tenant Move in date: _____

Tenant Mailing Address (If other than the service address): _____

MeterNet Account Number: _____

Please Note:

Owner: The account will remain in your name. You must continue to receive the original copy of each statement as the Association will hold you *ultimately* responsible for any outstanding balances including late fees, NSF fees or other charges the tenant may have incurred on the MeterNet account. **Only you can schedule any tenant move-in/move-out and cancellation of the duplicate statement via email, phone call or written request.** MeterNet will not be responsible for prorating any bills/charges for the tenant. MeterNet will also not be responsible for refunding any credit balance the tenant may have incurred on the account during their lease. Any credit balance will remain on the account and must be negotiated and refunded by the landlord back to the tenant. All fees accrued on the MeterNet account will not be waived on behalf of a tenant issue for any reason. All tenant payment disputes must be handled directly between the Owner and the Tenant. MeterNet will not mediate between the two parties under any circumstance.

By signing this form, I acknowledge that MeterNet is not responsible for implementing or enforcing any tenant/landlord agreement and cannot be held responsible for any loss, damage or expense, of whatever kind or nature, due to tenant/landlord issues that may arise by signing this agreement.

Owner Signature: _____

Date: _____

Please remit this form via email: CustomerService@MeterNetUSA.com, or snail mail to 113 South Vine Street Fallbrook CA 92028, or via Fax at 760-645-7101.

